GROUP SIZE:
Old Capitol Museum tours can accommodate no more than 30 people in a tour at one time. While one group receives a tour at Old Capitol, other groups may visit the Museum of Natural History next door (with an advance reservation) and tour Iowa Hall or visit Hageboeck Hall of Birds, Biosphere Discovery Hub, and Mammal Hall for self-guided tours.

CHAPERONE POLICY:
The Museum has a chaperone requirement for all tour groups. Adults are responsible for their group’s behavior. If this policy is not followed, groups will be asked to leave. We also ask all chaperones to turn their cell phones to a silent setting during the tours.
For elementary through high school groups: 1 adult for every 10 children
For preschool groups: 1 adult for every 5 children

OLD CAPITOL TOUR INFORMATION
There is no admission charge to visit Old Capitol. Reservations are required for group tours. To schedule a tour call (319) 335-0548. Please visit our website for a virtual tour of the Old Capitol Museum at http://www.uiowa.edu/oldcap.

GIFT SHOP:
The museum gift shop is located in the ground floor of the museum. It offers educational and history-related items, and all proceeds go toward funding educational programs. If you are not allowing your students to visit the gift shop, please advise museum staff in advance.

STAYING ON SCHEDULE:
Please be a few minutes early for your scheduled tour. If your group is late, your tour will be shortened to keep on schedule, as there may be another tour following yours.

Tour Schedule (example uses 10:30 tour time):
10:30- Tour begins at East entrance inside Old Capitol
11:15- Tour ends in ground floor rotunda
11:15-11:25- Visit gift shop, restrooms, and drinking fountain (all located in ground floor)
11:25- If visiting the Museum of Natural History, depart through ground floor exit

Museum Hours
Tuesday, Wednesday, and Friday: 10 a.m. to 5 p.m.
Thursday: 10 a.m. to 8 p.m.
Saturday: 10 a.m. to 5 p.m.
Sunday: 1 p.m. to 5 p.m.
Closed Mondays and national holidays
OLD CAPITOL TOUR INFORMATION

MUSEUM MANNERS:
Please review museum manners with your class prior to your arrival and plan to supervise your class during their visit.

- Please stay in front of the barriers, which control the flow of traffic in the rooms.
- Keep the members of your group together while touring the building.
- Smoking is prohibited, and food and beverages are not allowed.

WORKSHEETS:
If your students are bringing worksheets, each should bring a clipboard or notebook. Exhibits/glass are NOT to be used as writing surfaces.
If you want docents to cover worksheet questions in the tour, please send us a copy prior to the tour. Otherwise, we ask the students to not work on things while the docent is speaking.

LUNCH:
If your class will be bringing sack lunches, you may use the lawn around Macbride Hall (weather permitting) or walk to the Iowa Memorial Union (one block down Jefferson Street). If weather is bad, the ground floor hallway of Macbride Hall may be used, as long as students do not obstruct those passing through the building.

OTHER LOCAL TOURS:
• UI Museum of Natural History: Available for rotating tours with Old Capitol
  319.335.0606 http://www.uiowa.edu/mnh/
• UI Museum of Art (UIMA@IMU and the Black Box Theater): 319.335.1730
  http://uima.uiowa.edu/
• UI Athletics Hall of Fame: 319.384.1031
  http://www.hawkeyesports.com/hallfame/iowa-hallfame.html
• Johnson County Historical Society: 319.351.5738 http://www.jchsiowa.org/
• Herbert Hoover Presidential Library and Museum: 319.643.6026
  http://www.hoover.archives.gov/
• Iowa Children’s Museum: 319.625.6255 http://www.theicm.org/

Contact Us!
www.uiowa.edu/oldcap
319.335.0548
old-capitol-museum@uiowa.edu

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Old Capitol Parking Instructions

Cars may park in University lots that are indicated by the blue marks on the map.

The two parking lots closest to Old Capitol Museum are the IMU parking ramp and a city parking ramp is located at the corner of Burlington and Clinton Street. These are both approximately ½ block from the museum.

**Buses:** Buses may discharge passengers in the bus loading and unloading zone on Jefferson Street, next to Macbride Hall. **The bus may stay in the zone if the driver remains with the bus.**

If the driver cannot stay with the bus, the bus can be parked at lot 11 located on Madison and Court Street.

If you have any questions, please contact the museum office: 335-0548.
Detailed map of the central campus at The University of Iowa